

## [How to Fund Your Child's Cafeteria Account via Credit Card](#)

To deposit money into your child's cafeteria account using a credit card, do the following.

- From your Skyward account, go to the Food Services area. From here you will click the Make a Payment link as shown below.

The screenshot shows the Skyward 'Food Service' page. On the left is a navigation menu with 'Food Service' highlighted in yellow. The main content area shows the current account balance for ANNE as \$25.25. Below this, there is a section for 'Food Service Messages/Links' with a link to 'Make a Payment' highlighted in yellow.

- You will then be presented with the screen below. Enter the desired amount and then click Pay with RevTrak.

The 'Make a Payment' dialog box displays the following information:

|                           |                |
|---------------------------|----------------|
| Prior Year Balance:       | \$25.25        |
| + YTD Payments:           | \$0.00         |
| - YTD Purchases:          | \$0.00         |
| <b>= Current Balance:</b> | <b>\$25.25</b> |

Payment Amount:

**Pay with RevTrak**

- You have now been taken to RevTrak's website where you will complete the transaction. You will be presented with the below screen. After confirming your deposit amount, click Go to Checkout as shown below.

### Your Shopping Cart

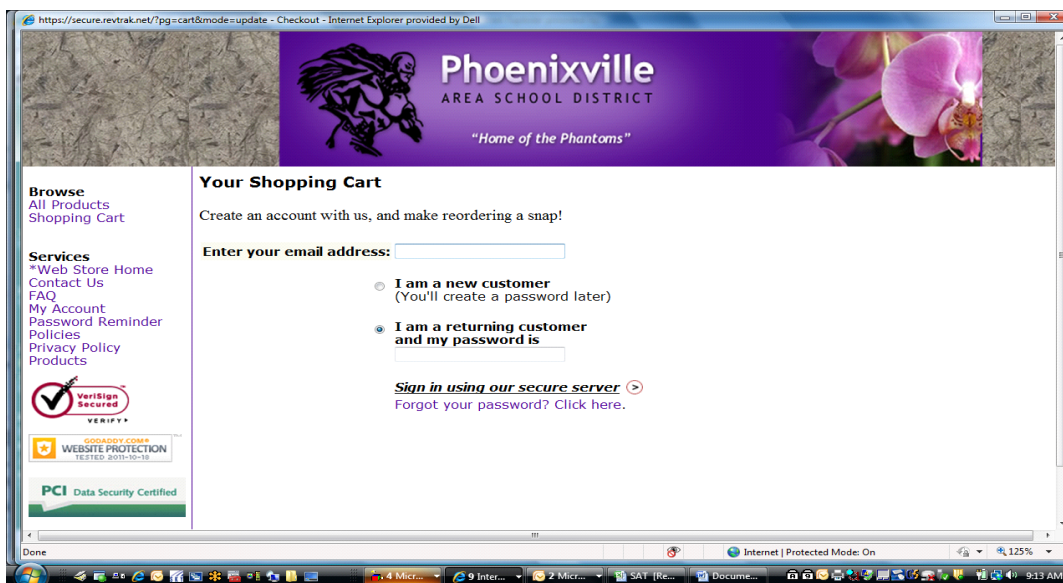
Thank you for shopping with us! Here are the items you have chosen for purchase.

**To continue shopping click here: [Continue Shopping]**

| <u>Items:</u>                                      | <u>Price</u> | <u>Qty</u> | <u>Total</u>          | <u>Remove</u> |
|--|--------------|------------|-----------------------|---------------|
| Skyward Family Access Skyward Food Service Payment | \$20.00      | 1          | \$20.00               |               |
| For: <input type="text"/>                          |              |            |                       |               |
|  |              |            | <b>Total: \$20.00</b> |               |

[EMPTY](#) [CONTINUE SHOPPING](#) [GO TO CHECKOUT](#)

- You will then be taken to RevTrak’s logon page as shown below. If you are an existing customer, simply enter your e-mail address and password and complete the purchase. If you are a first time customer, you will need to enter your e-mail address and click the button labeled I am a new customer. You will then be asked for your credit card info before you can complete the purchase.



Some things to be aware of:

- As soon as the transaction has completed, your child will have immediate access to the new funds for their cafeteria purchases.
- You may see RevTrak’s FAQ page by [clicking here](#)